

**AGENDA MANAGEMENT SHEET**

**Name of Committee** Rugby Area Committee

**Date of Committee** 12 July 2007

**Report Title** Report of the Funding Subgroup

**Summary** To report on the progress of projects funded through Rugby Area Committee, and to inform the Committee of funds available in 2007-08

**For further information please contact:**

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**Would the recommended decision be contrary to the Budget and Policy Framework?** No.

**Background papers** None

**CONSULTATION ALREADY UNDERTAKEN:-** Details to be specified

- Other Committees  .....
- Local Member(s)  Rugby Area Committee Funding Subgroup (Cllrs Vereker, Roodhouse, Timms and Wells)
- Other Elected Members  .....
- Cabinet Member  .....
- Chief Executive  .....
- Legal  Peter Endall.....
- Finance  Nicola Cumberledge.....
- Other Chief Officers  .....
- District Councils  .....

Health Authority  .....

Police  .....

Other Bodies/Individuals  .....

**FINAL DECISION YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

Further consideration by this Committee  .....

To Council  .....

To Cabinet  .....

To an O & S Committee  .....

To an Area Committee  .....

Further Consultation  .....

## Rugby Area Committee – 12 July 2007

### Report of the Funding Sub-Group

#### **Recommendation:**

That Members note the report and agree to the recommendations of the Funding Sub-Group, to be presented at the meeting, with regard to the following proposals:

- The Award of £8,000 through the Well-Being Fund for the Benn Partnership Centre
- The revised proposal for £20,000 previously awarded to Rugby Borough Council for the Brownsover Community Information Point
- Priorities for the use of Area Committee funds in 2007-08

#### **1. Introduction**

The Area Committee's Funding Sub-Group will meet on 10<sup>th</sup> July and will present recommendations to the Committee on the following matters, which are detailed in this report and its appendices:

- A proposal for the use of £8,000 through the WellBeing Fund to support the Benn Partnership Centre (Appendix A)
- The proposed revised 'project schedule' for £20,000 previously awarded from the WellBeing Fund to Rugby Borough Council for the Brownsover Community Information Project (Appendix B)
- The progress of projects currently funded by Area Committee or recently completed (Appendix C)
- Funds available to Area Committee in 2007-08 (as detailed in this report)

#### **2. Use of the Well-Being and Social Inclusion Funds**

2.1 Taking into account existing commitments, the following funds are available to Area Committee in 2007-08 through the Well-Being and Social Inclusion Funds:

- Around £70,000 (subject to final agreement) for new projects to deliver priorities set by the Area Committee
- £10,000 for 'Arts for Health' projects
- £6,000 to support Stronger and Safer Communities with a particular focus on tackling nuisance youth and anti-social behaviour

2.2 The Funding Sub-Group will consider a proposal (detailed in Appendix A) for the use of £8,000 to support the Benn Partnership Centre.

2.3 Rugby Borough Council has submitted a revised 'project schedule' for the £20,000 awarded in March 2006 for the Brownsover Community Information Point, but as yet unspent. This is detailed in Appendix B.

This proposal differs from the original project schedule approved by Area Committee in that:

- The overall project is significantly more expensive, although the additional costs are being met by Rugby Borough Council
- The project has been delayed by 12 months
- The project is more ambitious – establishing a multi-purpose community centre, managed by paid staff, rather than an information shop largely run by volunteers.

2.4 An overview of the progress of all current projects funded through the Wellbeing Fund and Social Inclusion Fund is provided in Appendix C, followed by more detailed reports. Detailed progress of all projects not reported here will be provided to October's Area Committee meeting.

2.5 The use of remaining funds for 2007-08 will be discussed with the funding sub-group and suggested priorities will be brought to the Area Committee, based around the strategic priorities of the Council and partners in the Rugby area.

It is suggested that priorities for new projects could include:

- Arts for Health (£10,000 agreed by Council)
- Stronger & Safer Communities (young people & anti-social behaviour) (£6,000 agreed by Council)
- Priority Communities (Brownsover and Benn/Newbold)
- Outreach support for Migrant Workers
- Small Grants Scheme/Issues arising from Locality Panels

Projects will be developed through appropriate partnerships and brought back to Area Committee for approval.

### **3. Other Community Funds available to Rugby Area Committee in 2007-08**

#### **3.1 Community Development Fund**

3.1.1 £30,489 is available, including a small amount carried forward from 2006-07.

3.1.2 The CDF 2007-08 was launched on 4th June 2007, with a deadline of 21<sup>st</sup> September 2007.

3.1.3 The CDF provides grants of up to £5000 for small-scale projects that provide new opportunities for local people, particularly those who experience disadvantage or exclusion from mainstream activities. This could include setting up a new group, building the capacity of an existing group or running a new project or service.

3.1.4 Allocation of this Fund will be agreed at December's Area Committee based on recommendations from the Funding Subgroup.

#### **3.2 Rugby Area Small Grants Scheme**

3.2.1 £6,000 is available for this new Fund, which could be augmented through the Social Inclusion Fund if members so wish.

3.2.2 There will be a 'rolling programme' rather than any official deadlines, and approval of grants will be through the funding sub-group.

3.2.3 Grants will be for no more than £500 for small-scale community initiatives. No group will receive more than £1,000 during a financial year.

3.2.4 We will aim to use the Locality Panels to identify projects for the use of this fund.

### **3.3 Youth Work Development Grants**

3.3.1 £35,820 is available for this new Fund, as agreed by Cabinet on 7<sup>th</sup> June 2007.

3.3.2 A joint funding sub-group of the Area Committee and the Area Youth Forum will meet quarterly to consider allocation of this fund, and provide recommendations to the Area Committee who will approve projects on a quarterly basis.

DAVID CARTER  
Strategic Director -  
Performance and  
Development

Shire Hall  
Warwick

14 June 2007

## **APPENDIX A – Benn Partnership Centre Proposal**

1. The Benn Partnership Centre (BPC) provides a setting for childcare, education, advice and drop-in services for the local community, and to wider communities across Rugby, including migrant workers.
2. In December 2006, Area Committee provided an emergency grant of £16,600 to secure the continuation of the BPC in the short-term while it awaited to outcome of significant funding bids. This grant has now been spent on staff salaries.
3. One of the conditions of the grant was that the County Council's Business Consultancy Unit would provide a report into the Centre's on-going viability. The Business Consultancy Unit's report expresses serious concerns around the Centre's processes and strategies. The Benn Partnership Centre recognises these concerns.
4. The outcome of BPC's Lottery Bid was unsuccessful and the Centre has now severely reduced its staffing levels. Nevertheless it continues to provide community services and remains a popular venue.
5. The BPC has secured £15,000 from Lloyds/TSB Foundation and £10,000 from Rugby Borough Council as contributions to the £33,000 required to secure the post of the Centre Manager for the current financial year (2007-08). Rugby Borough Council's grant is conditional upon the County Council providing the remaining £8,000 necessary.
6. It is suggested that Area Committee provides £8,000 towards the costs of the employment of the Centre Manager with the aim of delivering the Centre's published Business Plan for 2007-08.
7. This will include:
  - (a) the maintenance of existing services where possible
  - (b) increasing the use of the Centre by partners to provide a variety of community services
  - (c) developing a long-term business plan to ensure the continuation of community facilities and services within the Benn area
  - (d) review of the Centre's internal systems, processes and management arrangements with the CVS's Groups Development Officer, and implementation of an 'improvement plan' agreed with the Rugby Area Office
  - (e) Support for partnership activity to develop community engagement, organisation and facilities within the Benn area
8. This grant would be awarded on the understanding that the County Council's Area Committee cannot continue to fund this post beyond 2007-08.

## APPENDIX B – Revised Proposal for the Brownsver Community Information Project

<b>A. PROJECT TITLE</b>	Brownsver Community information Point
<b>Lead Organisation</b>	Rugby Borough Council
<b>Responsible Officer</b>	Karen Stone
<b>Address</b>	Rugby Town Hall, Evreux Way, Rugby CV21 2LB
<b>Telephone</b>	01788 533850
<b>Email</b>	<a href="mailto:Karen.stone@rugby.gov.uk">Karen.stone@rugby.gov.uk</a>

### B. PROJECT SUMMARY

The Aim of the Project is to establish a centre within the Brownsver Central Shopping area to act as community information point for the local community.

The key elements of the centre is to:-

- Develop a range of information provision for the local community – including community newsletter, notice-boards, web-site etc.
- Provide office space for the existing Brownsver Community Development Worker
- Facilitate a range of services delivered by public and voluntary / community sector organisations.

The type of areas to be covered are listed below: -

- Housing advice
- Welfare and benefit advice
- Health awareness
- Support for young people
- Education and learning
- Community Development

In order to facilitate the above activities it will be necessary to look at a building that will provide maximum flexibility to deliver one to one sessions along with groups of residents and that it can act as a community resource so as to engage the local community in order to pilot services that could form part of the proposals being considered for the redevelopment of the Brownsver Central Shopping area.

It is proposed that the day to day management of the CIP would be undertaken by a full time Centre Manager with support from a part time Administrator/Receptionist. In addition partner organisations and those providing services will have staff based at the CIP on a sessional basis either part or full days.

The Centre Manger key role will be as follows: -

- To co-ordinate services;
- To assess the information and advice requirements of Brownsver residents;
- To establish a library of information / resources relevant Brownsver residents;
- To develop mechanisms for monitoring the effectiveness of the CIP and provide regular performance reports.

The shop will be a local access point for a range of public and community services, including (as potential examples): housing advice, jobs advice, citizens advice bureau, credit union, access to ICT, health advice, volunteering information, a small meeting place for community groups, surgery for police/councillors.

A option appraisal of suitable location was undertaken and whilst in the first instance a shop front would have been the preferred none was available within the Shopping area. However as a result of the Ladypace Gym going into Liquidation the former Brownsover Community Centre has become available. This building has a number of advantages; significantly it is within the ownership of the Borough Council and is available almost immediately subject to necessary refurbishment, which is not believed to be extensive. To this end the costings have been based upon this location.

The CIP will seek to work alongside and compliment other centre and activities provided by other groups and organisation for example the existing Youth Hut, the Church Action Group and the Community Association.

The project is initially seen as a two-year venture. The succession strategy will be aligned with the proposed multi use building (Healthy Living Centre) central to the redevelopment plans for Brownsover Central Shopping Area.

The total running costs of the project has been estimated at around £133,844 over a two year period with a further one off capital expenditure of £16,000

Rugby Borough Council has committed £30,000 per annum, and retained a consultant project manager to develop a detailed business plan for the project, and draw up plans and costings in more detail.

Also once the project is up and running negotiations will take place with service providers and partner to make some contributions to the overall running costs.

It is proposed that Rugby Area Committee contributes £20,000 from the Well-Being Fund.

## **C. THE PROBLEM**

The Index of Multiple Deprivation (IMD) 2004 identifies an area of Brownsover South as among the bottom 10 Super Output Areas in Warwickshire, and amongst the worst 20% in England.

An area known to the statisticians as 'Brownsover South Lake District North' experiences the worst deprivation in Warwickshire outside of Nuneaton and Bedworth, and out of 333 Super Output Areas in Warwickshire ranks as follows:

- 1<sup>st</sup> for numbers of lone parents with dependent children
- 1<sup>st</sup> for unemployment amongst women of working age
- 2<sup>nd</sup> for proportion of women of working age who are economically active because they are looking after dependents
- 2<sup>nd</sup> for unemployment amongst men of working age
- 3<sup>rd</sup> for income deprivation
- 4<sup>th</sup> for income deprivation affecting children.



- 20<sup>th</sup> for crime
- 26<sup>th</sup> for health deprivation (despite being one of the youngest communities)

While there is now real commitment from partners – particularly the local authorities, PCT and Police – to address these issues, these efforts are hampered because communities in Brownsover find it difficult to access services. Although many agencies have expressed a desire to ‘target’ Brownsover and provide outreach services – there is a lack of space from which to do this.

Similarly there is a lack of a space through which the local community can develop its own responses to some of these problems.

In 2006 a survey of local residents was undertaken in support of drawing up plans to improve the Brownsover Central Shopping area. Many of those survey felt that there needed to be better community facilities which would help to improve the quality of life for residents in the area.

Through the Stakeholder engagement further endorsement was given for need to make many services more accessible to Brownsover along providing information on these services and assist them in the future design of services to meet the needs of residents.

#### **D. PROJECT DEVELOPMENT, OPTIONS & STRATEGIC FIT**

The project has been developed through the Better Brownsover Partnership including the local elected members of both the Borough and County Councils, along with representation from the community and local traders, and forms an integral part of the Action Plan developed through this Partnership.

The Partnership has looked at a number of options for using locally available funds, and has agreed that as far as possible, funds should be pooled to support the development of the Community Information Point and associated provision.

The project will support the County Council’s modernisation agenda in terms of providing a local access point to a range of services. This has been articulated within the Customer Service and Access Strategy. The main objective of the strategy is to allow communities across the county to receiving information on a more localised basis. The CIP will clearly support this strategy.

The project supports the priority of partners within the Local Strategic Partnership to tackle deprivation within Brownsover South.

#### **E. PROJECT DESCRIPTION**

***This is a summary of the project which will be worked up in more detail into a fully costed business plan before funds are released.***

The Project will:

- Establish a community information point within a local setting
- Develop a range of information provision for the local community – including

community newsletter, notice-boards, web-site etc.

- Deliver a range a service by public and voluntary agencies
- Seek the views from local residents on how services can be improved
- To identify new ways of working in delivering services provided by the borough and county councils
- Provide the opportunity for agencies to work more closely together and in more innovative
- To pilot new service provision in support of the proposed Healthy Living Building
- To integrate the work of the existing Brownsover Community Development Worker with the project

The CIP will be a local access point for a range of public and community services, including (as potential examples): housing advice, jobs advice, citizens advice bureau, credit union, access to ICT, health advice, volunteering information, a small meeting place for community groups, surgery for police/councillors.

The CIP would also be a place where partners can publicly display plans for consultation – for instance around the regeneration of the shopping precinct.

The project will be led by a Centre Manager, supported by an administrator much of the ‘people’ resources required to make the project work would be through the input of existing staff from a variety of agencies and through local community volunteers (for instance, the local church action group has already agreed to take the lead on the newsletter element).

The project is initially seen as a two-year venture. During this period the project will be assessed in respect to its effectiveness and success and a succession strategy agreed with all partners and stakeholders.

The project will be managed through the Borough Council’s Housing Department, but it is proposed that Steering Group / Management Committee be established so as to gain ownership of service providers and deal with overall management of the facility.

Rugby Borough Council has commissioned a consultants to develop a business plan and full costings for the project.

There will be some initial costs required to refurbish the proposed location of the former Ladypace Gym and Community Centre to the building provides the right image for residents and ensure health and safety matters are met.

## **F. PUBLICITY AND TARGETED COMMUNITIES**

This is an ‘information’ project, and publicity within the local community will be integral to its success.

The targeted groups for the project will be as follows: -

- Young Families
- Social Housing tenants
- Elderly
- Socially Excluded

- Young People

## G. MILESTONES

Please list the most important things that will happen during your project:

Task	When?	Who by?
Establish Steering Group	May 2007	Rugby Borough Council
Commence Recruitment of Workers	May 2007	Rugby Borough Council
Finalise Business Plan	June 2007	Consultants
Commission Refurbishment works	June 2007	Rugby Borough Council
Appoint Workers	August 2007	Rugby Borough Council
Complete refurbishment	September 2007	Contractors
Formal Opening of CIP	October 2007	Rugby Borough Council and Warwickshire County Council
Succession Strategy produced	October 2008	Rugby Borough Council

## H. PROJECT OUTPUTS

Detailed Outputs will be worked up as part of the Business Plan.

## I. OUTCOMES

*How will you know that the project has been successful? How will you measure this?*

The project will have been successful if there is a thriving Community Information Point where:

- It is well-used by the local community
- Local volunteers are involved in various activities
- A range of services are being provided in the CIP
- The involvement of different agencies with which the CIP has helped to co-ordinate local provision
- The CIP is an integral part of the regenerated shopping precinct

The project will have been successful if:

- Local people feel they have better access to a range of services and better information about what's going on in their local community.
- A range of agencies feel that they are better able to provide services to the local community
- The Community Association feels it has adequately facilities to develop community activity

Partners will measure the success of the project through monthly monitoring and a

detailed evaluation in the second year.

## **J. CONTINUATION/EXIT STRATEGY**

*Please explain what will happen once the grant has been spent.*

At the end of the two-year period, information and access to services will be better integrated into mainstream provision through the 'neighbourhoods' agenda. If successful the community information point will be integrated into the Healthy Living centre or the Childrens Centre.

On going funding is likely to be available through the Council's Housing Revenue Account.

There may also be potential to increase revenue available to the project through the development of land (owned by RBC) around the Brownsover Central area.

The success of the project will be evaluated initially after 12 months and again in the second year, and the continued need for the CIP will be re-assessed.

## **K1. PROJECT COSTS**

**NB Project Costs are estimates pending the creation of a fully costed business plan.**

<b>ITEM</b>	<b>Year 1</b>	<b>Year 2</b>
Utilities, etc	£4,000	4,400
Insurance, Cleaning Repairs	£5,000	£6,500
Refurbishment, equipment , etc	£16,000	
Staffing	£43,486	£45,008
Staff Training	£1,000	£500
Stationery/Printing/Postage/Telephone	£6,000	£6,600
Marketing/Publicity/Information – newspapers/journals	£3,500	£3,850
IT Support	£1,500	£1,500
Sundries	£500	£500
<b>TOTAL</b>	<b>£80,986</b>	<b>£68,858</b>

## **K2 OTHER FUNDERS**

Rugby Borough Council has allocated £40,000 funding to the project. £10,000 has been made available from the CDRP, £20,000 from the Government Office for the West Midlands and £20,000 from Warwickshire County Council. On going funding is anticipated to be from Rugby Borough Council's Housing Revenue Account subject to a successful 12 month pilot.

## **K3 CAPITAL ASSETS**

Any equipment or furniture will continue to be used for community use in Brownsover, and where appropriate their future ownership will be considered as part of the succession strategy.

## L. VALUE FOR MONEY

The project provides value for money for the Area Committee because:

- Over half the funding will come from other partners
- Using the vacant community centre provides an inexpensive venue as this is within the Borough Council ownership for providing a range of services within a community that many agencies wish to target
- Although it is proposed that a Centre Manager and Administrator/Receptionist is appointed, much of the staffing of the CIP will be and through agencies using the CIP as a base to provide services and where appropriate local volunteers.

## M. MANAGEMENT AND PARTNERSHIP ARRANGEMENTS

The project will be directly managed through the Borough Council's Housing Department, with support from WCC's Rugby Area Team, the Brownsover Community Development Worker and the establishment of a Steering Group / Management Committee. It is also hoped that the new Brownsover Community Association will take on an active role in the development of the CIP.

The project will be overseen by the Better Brownsover Partnership including elected members, partner agencies and community representatives.

## N. RISK FACTORS

### **Safety**

Community facilities have previously been targeted by arson and other attacks in Rugby. In order to minimise the risk, the police need to be involved in this project from the beginning, and the safety of the Community Information Point needs to be considered as part of an integrated review of the safety of the Brownsover Central Area – including CCTV.

### **Lack of take-up**

The proposed location of the CIP is not within the main shopping area, so there is a concern that there may be a lack of 'passing trade'. In order to minimise the risk, we need to (a) ensure that services are available at the CIP which people have said that they want and need, and (b) advertise the CIP widely within the community, along with building being made to look attractive to Brownsover community. The local community will also be asked to be involved in identifying a suitable name for the CIP.

### **Limited Activities Available**

There is a risk that agencies may not provide the range of services required to make the CIP viable. The appointment of a Centre Manager will provide the opportunity to constantly review and identify what activities to take place within the CIP. Also through the business planning process a number of organisations have been signed up and each agency will be required to sign a Partnership Agreement detailing their commitment to the project.

## APPENDIX C – Progress of Projects

Progress at June 2007 of projects funded through the Area Committee's Wellbeing and Social Inclusion Funds and not previously reported as complete:

Project	Grant	Date of Award	Completion Date		Progress
			As approved	Revised Forecast	
<b>Benefit Take Up for Older People</b> Warwickshire Welfare Rights	£13,095	03.06	03.07	<b>03.07</b>	<b>Complete Report Attached</b>
<b>Benn Partnership Centre BPC</b>	£16,600	11.06	02.07	<b>03.07</b>	<b>Complete</b>
<b>Rugby Opportunities Centre WCC</b>	£43,000	06.05	06.07	09.07	Final report to be brought to December's Area Committee
<b>Benn Community Building WCC</b>	£11,000	01.07	04.07	09.07	Final report to be brought to December's Area Committee
<b>Social Enterprise/Credit Union Rugby CVS</b>	£43,000 over 3 yrs	07.03	09.07	09.07	Year 3 in progress <b>Report attached</b>
<b>Enabling Active Communities WCC</b>	£17,000	03.05	03.06	03.08	In progress. Significant delays <b>Report attached</b>
<b>Domiciliary Care Agency Training RmH Homes</b>	£14,000 over 2 yrs	03.06	03.08	03.08	Year 2 in progress <b>Report attached</b>
<b>Rural Hub/Parish Plans (Earl Craven)</b> Warwickshire Rural Community Council	£80,000 over 2 yrs	03.06	09.08	09.08	In progress
<b>CVS Groups Development Officer Rugby CVS</b>	£49,884 over 2 yrs	11.06		06.09	Slight delays. Worker in post from June 2007.
<b>Community Development in Targeted Communities WCC</b>	£99,500 over 3 yrs	03.06		12.09	Slight delays. Workers in post from Oct & Dec 2006 <b>Report attached</b>

Additionally, £20,000 was awarded by Rugby Area Committee in March 2006 for the Brownsover Community Information Project (Rugby Borough Council). This project has not yet started, and a revised project schedule has been submitted.

## Final Report:

### BENEFIT TAKE UP PROJECT FOR OLDER PEOPLE (*Warwickshire Welfare Rights Advice Service*)

<b>GRANT AWARD:</b>	£13,095
<b>FINAL EXPENDITURE:</b>	£13,458

<b>DATE OF GRANT AWARD:</b>	8 March 2006
<b>AGREED COMPLETION DATE:</b>	31/3/2007
<b>ACTUAL COMPLETION DATE:</b>	<b>31/3/2007</b>

#### **PROJECT APPROVED BY AREA COMMITTEE**

The project will encourage take up of social security benefits amongst those who are 60 or over. It will do this in partnership with Rugby Borough Council and Age Concern, using tried and tested targeting methods to contact Pensioners who are not getting all the benefits to which they are entitled. Once identified they will be advised and assisted to make claims to maximise their income, and also referred to agencies who may be able to provide other types of support.

#### **PROGRESS AGAINST PROJECT DESCRIPTION**

*Achieved.*

<b>OUTPUT</b>	<b>FORECAST</b>	<b>ACTUAL</b>
Pensioners offered a benefit check	300	643
Number of claims arising	100	106
Benefit gains secured	£200,000	£211,424
Referrals to other non benefit services	300	194

#### **SUMMARY OF EXPENDITURE**

<b>ITEM</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>
Staff costs	£11,095	11458
Other costs	£2,000	2,000
<b>Total Expenditure</b>	<b>£13,095</b>	<b>13,458</b>

#### **CONTINUATION STRATEGY**

*The Borough council advised part way through the year that the backlog of pensioners to target through mailshots is now cleared. The project therefore targeted those newly coming onto Housing and Council Tax benefits to identify extra entitlements to disability benefits.*

*The Local Pension Service have capacity to deal with this in the future and ensure that all new pensioner claimants for HB/CTB are offered a full benefit check so there is no ongoing need for continuing take up work by WWRAS using this method of targeting.*

*WWRAS have developed strong links with partner agencies who have identified much under-claiming and will continue to take referrals from them using a small pot of other funds obtained to continue this work on a reduced scale for the next 2 years.*

## PROGRESS REPORT: CREDIT UNION (Rugby CVS)

<b>GRANT AWARD:</b>	£10,000
<b>EXPENDITURE TO DATE:</b>	£6,600

<b>DATE OF GRANT AWARD:</b>	March 2006
<b>AGREED COMPLETION DATE:</b>	Sept. 2007
<b>ACTUAL COMPLETION DATE:</b>	<b>Sept. 2007</b>

<b>Project Progress</b>
<ul style="list-style-type: none"> <li>▪ Rugby's Credit Union has continued to grow at an average of 10 new members per week</li> <li>▪ The Credit Union now delivers the DWP Growth Fund which enables the CU to give instant loans to low-income clients with the risk underwritten by DWP</li> <li>▪ The Business Plan and Development Plan were revised with the assistance of an independent consultant who facilitated an away day for all staff and Board members. As a result the year 3 targets have been revised</li> <li>▪ The Green Loans Scheme launched in May 2006 has been successful</li> <li>▪ The Schools Bank Programme has been successfully rolled out</li> <li>▪ Outlying collection points have not been well used, and activity has instead focussed on the busy Credit Union Office at CVS House</li> </ul>

<b>MILESTONES</b>	<b>Target</b>	<b>Status</b>
Brownsover Collection Point Established	Nov. 06	Delayed due to delays to the Community Information Point
WCC Payroll deduction scheme established	Feb. 07	Agreed in principle with WCC
Roll-out of Young Savers Scheme (following pilot at Oakfield Primary School)	April. 07	Achieved – schemes in place at Bishop Wulstan & Rokeby Junior School
Funding Secured for Year 4	August 07	Not yet achieved

<b>OUTPUTS</b>	<b>Baseline (Sept 06)</b>	<b>Target (Sept 07)</b>	<b>Revised Forecast</b>
Members	217	600	301
Total Savings	£44,700	£161,000	£85,000
Total Loans	£23,000	£160,000	£78,000
Volunteers	13	20	13 trained volunteers
Collection Points	4	10	4

<b>EXPENDITURE</b>	<b>Budget</b>	<b>Forecast</b>
Staff costs	26,000	26,000
Other costs	20,500	20,500
<b>Total Expenditure</b>	<b>46,500</b>	<b>46,500</b>
<b>Total Income</b>	<b>46,500</b>	<b>46,500</b>
WCC	10,000	10,000
Rugby Benevolent Fund	16,000	16,000
Tudor Trust	16,500	16,500
Interest from Loans	4,000	4,000



### **CONTINUATION STRATEGY**

*Until the Credit Union achieves a membership of 500 it will be unable to benefit from funding set aside for Credit Unions from the Esmee Fairbairn Foundation. Delays in payroll deduction schemes being set up and the restriction on staff time (1 FTE post) have meant this has not been achievable by the end of Year 3. Current Funders the Tudor Trust and Rugby Group Benevolent Fund have invited applications for funding from year 4 onwards and an application to the Local Network Fund is being prepared to resource the continuation of the School Banks work which is in the Local Area Agreement.*

*Current projections in the revised Business Plan see over 30% of funding needed from Year 6 onwards being self-generated from interest.*

## PROGRESS REPORT: Enabling Active Communities (Rugby Area Team, WCC)

<b>GRANT AWARD:</b>	£17,000
<b>TOTAL FORECAST EXPENDITURE:</b>	£12,500

<b>DATE OF GRANT AWARD:</b>	16 March 2005
<b>STATUS:</b>	In progress
<b>PROJECTED COMPLETION DATE:</b>	31 March 2008

### PROJECT APPROVED BY AREA COMMITTEE

The project will increase and improve the participation of disadvantaged communities in community planning and democratic processes in the Rugby area through:

- (a) The creation a new interactive web-site for Rugby's Disabled Community – through the Rugby Disability Forum
- (b) The development of a network of older people's groups, and hold two conference events for Rugby's older people
- (c) The delivery of a development programme for 8 community activists from Rugby's most disadvantaged neighbourhoods – including training, conferences, and visits to other community groups.

### PROGRESS AGAINST PROJECT DESCRIPTION

#### **a) DISABILITY WEBSITE – COMPLETE**

*This project was completed by March 2006 ([www.rugbydisabilityforum.org](http://www.rugbydisabilityforum.org)). Key achievements include:*

- *Training of Disability Forum members in skills required to use and maintain the website (2 general sessions for whole membership and a series of four weekly meetings to train the administrator)*
- *The website is an integral part of the Forum's Outreach Programme*
- *Purchase of two years professional web-master problem solving and low level maintenance*

#### **b) OLDER PEOPLE'S NETWORK – COMPLETE**

*This project was completed by October 2006. The aims of this project were to:*

- 1) *increase the membership and capacity of Rugby CORE, to raise the profile of Rugby CORE and increase the role of CORE within the community planning process*
- 2) *raise awareness of the issues affecting older people and to raise awareness of the services available to older people*

*Key achievements include:*

- *Winter 2005, Breakfast Briefing for Rugby Councillors and members of the Senior People's Forum including a presentation on the aims of Rugby CORE and services provided by Age Concern.*
- *A comprehensive information database completed in January 06 by Age Concern Information & Advice staff*
- *April 2006 event to promote Rugby CORE*
- *July 2006 open coffee morning (invites sent to all residents of sheltered housing schemes in the Borough and older people's clubs and Councillors)*

- Leaflet published containing useful telephone numbers in the Rugby Borough
- Talks or attendance at Information Days have been held at Brownsover, Stretton-on-Dunsmore, Wolston, Leamington Hastings, Rugby Art Gallery & Museum and two departments at the Hospital of St Cross.
- Age Concern has also delivered training to Health and Social Care staff throughout the County, including Rugby Borough, on the issues of age discrimination. These presentations were delivered by representatives from the Senior People's Forum, including Rugby CORE. At the same time of making these presentations, awareness was raised of Rugby CORE and in particular the Information & Advice services provided from the Claremont Centre.

### **c) COMMUNITY ACTIVISTS DEVELOPMENT PROGRAMME – IN PROGRESS**

This project was originally led by Rugby Community Voice (a consortium of community groups). Since the disbandment of Rugby Community Voice disbanded, the Rugby Area Office has taken over the running of the project.

To date the following results have been achieved:

- 6 community activists (members of Rugby Community Voice) attended the annual Community Matters conference in 2005
- site visits to community facilities in Wolverhampton and Leamington Spa
- Total of 10 residents participated in the Overslade Community Involvement Training programme (9 from Overslade, 1 from Benn)
  - Being on a Committee (8)
  - Planning new activities (10)
  - Getting new people involved (7)

The remaining funds will be continue to be used to provide training for community activists in targeted neighbourhoods.

<b>SUMMARY OF EXPENDITURE</b>		
<b>ITEM</b>	<b>COST</b>	<b>SPEND (to date)</b>
<i>Disability Website</i>	£5000	£5,000
<i>Older People's Network</i>	£6000	£6,000
<i>Community Activists Development Programme</i>	£6000	£1,500
<b>Total Expenditure</b>	<b>£17,000</b>	<b>£12,500</b>

## PROGRESS REPORT: DOMICILIARY CARE AGENCY: STAFF TRAINING

<b>GRANT AWARD:</b>	£14,000
<b>EXPENDITURE TO DATE:</b>	£6,600

<b>DATE OF GRANT AWARD:</b>	March 2006
<b>AGREED COMPLETION DATE:</b>	Sept. 2007
<b>ACTUAL COMPLETION DATE:</b>	<b>Sept. 2007</b>

<b>Project Progress</b>
<ul style="list-style-type: none"> <li>▪ Rugby's Credit Union has continued to grow at an average of 10 new members per week</li> <li>▪ The Credit Union now delivers the DWP Growth Fund which enables the CU to give instant loans to low-income clients with the risk underwritten by DWP</li> <li>▪ The Business Plan and Development Plan were revised with the assistance of an independent consultant who facilitated an away day for all staff and Board members. As a result the year 3 targets have been revised</li> <li>▪ The Green Loans Scheme launched in May 2006 has been successful</li> <li>▪ The Schools Bank Programme has been successfully rolled out</li> <li>▪ Outlying collection points have not been well used, and activity has instead focussed on the busy Credit Union Office at CVS House</li> </ul>

<b>MILESTONES</b>	<b>Target</b>	<b>Status</b>
Brownsover Collection Point Established	Nov. 06	Delayed due to delays to the Community Information Point
WCC Payroll deduction scheme established	Feb. 07	Agreed in principle with WCC
Roll-out of Young Savers Scheme (following pilot at Oakfield Primary School)	April. 07	Achieved – schemes in place at Bishop Wulstan & Rokeby Junior School
Funding Secured for Year 4	August 07	Not yet achieved

<b>OUTPUTS</b>	<b>Baseline (Sept 06)</b>	<b>Target (Sept 07)</b>	<b>Revised Forecast</b>
Members	217	600	301
Total Savings	£44,700	£161,000	£85,000
Total Loans	£23,000	£160,000	£78,000
Volunteers	13	20	13 trained volunteers
Collection Points	4	10	4

<b>EXPENDITURE</b>	<b>Budget</b>	<b>Forecast</b>
Staff costs	26,000	26,000
Other costs	20,500	20,500
<b>Total Expenditure</b>	<b>46,500</b>	<b>46,500</b>
<b>Total Income</b>	<b>46,500</b>	<b>46,500</b>
WCC	10,000	10,000
Rugby Benevolent Fund	16,000	16,000
Tudor Trust	16,500	16,500
Interest from Loans	4,000	4,000

## **CONTINUATION STRATEGY**

Until the Credit Union achieves a membership of 500 it will be unable to benefit from funding set aside for Credit Unions from the Esmee Fairbairn Foundation. Delays in payroll deduction schemes being set up and the restriction on staff time (1 FTE post) have meant this has not been achievable by the end of Year 3. Current Funders the Tudor Trust and Rugby Group Benevolent Fund have invited applications for funding from year 4 onwards and an application to the Local Network Fund is being prepared to resource the continuation of the School Banks work which is in the Local Area Agreement.

Current projections in the revised Business Plan see over 30% of funding needed from Year 6 onwards being self-generated from interest.

**PROGRESS REPORT: Community Development in Targeted Communities  
(WCC Rugby Area Team)**

<b>Grant award:</b>	£99,500.00
<b>Forecast total expenditure</b>	£99,500.00

<b>Forecast Total Project Cost:</b>	£204,500
<b>Forecast total expenditure</b>	£188,362

<b>Date of grant award:</b>	8 March 2006
<b>Forecast completion date:</b>	January 2010

**PROJECT APPROVED BY AREA COMMITTEE**

The project will enable the employment of two Community Development Officers – one for Overslade and one focussed on the Borough Council’s Renewal Area – ‘reNEW’ (covering the Borough Council’s New Bilton ward and part of Newbold ward). The CDOs will be employed for three years to support residents to identify local issues and work with a range of agencies to develop a co-ordinated response to these issues. Rugby Borough Council have allocated £20,000 per annum and the CDRP is expected to provide £15,000 per annum through the Safer and Stronger Communities Fund. £5,000 from Year One costs will support Overslade Community Association to draw up plans to extend the Community Association building to create a dedicated youth facility.

**PROGRESS AGAINST PROJECT DESCRIPTION**

**Appointment of workers and funding**

*Two Community Development Officers have been appointed. The Community Development Officer for Overslade has been appointed to work 25 hours per week (at her own request). This has created some potential savings for the project, which we had intended to use to provide support to the Overslade Community Development Officer. However, at the time of writing, future funding through the CDRP is not guaranteed. It is suggested, therefore, that these savings are ‘kept in hand’ pending a clearer position around the likelihood of continued funding through the CDRP.*

**Project Achievements**

*Both workers have made considerable achievements against project objectives – including auditing existing community facilities and activity; development of new community-led activities (including Overslade buggy walks; friends of Jubilee Park Scheme); and brokering the use of community settings for wider services (e.g. police drop-in).*

*Overslade Community Association’s ‘Building For The Future’ project (to extend the centre for greater community use including a dedicated youth facility) has got through stage one of its Lottery Application. This means it has been invited to submitted a full application, and has been awarded £19,000 development costs to progress plans further.*

*Full progress reports are available from the Rugby Area Office.*

<b>MILESTONE</b>	<b>Forecast</b>	<b>Actual</b>
CDRP Funding Awarded	March 2006	June 2006 for Year One. (Yrs 2 and 3 still to be agreed)
Overslade Community Association Feasibility Study complete	May 2006	May 2006
Steering Groups established	May 2006	October 2006
Workers Appointed	June 2006	December 2006
Community Mapping Complete	November 2006	April 2007
Community Event	Annually in each area	Achieved & on track.
Mid-term evaluation	February 2008	Forecast April 2008
Succession Strategy Developed	May 2008	Forecast September 2008
Project Finish	January 2010	On track

<b>OUTPUT</b>	<b>2006-07</b>		<b>07-08</b>	<b>08-09</b>	<b>09-10</b>
	<b>Forecast</b>	<b>Actual</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
Total volunteers	15	20	40	55	70
New community association members	5	7	5	10	5
New community initiatives or services	3	3	6	6	1
Events	0	3	2	2	0

#### **FORECAST OUTCOMES**

The project will have been successful if:

- In both areas local people are fully engaged and participating in plans and activities to improve local quality of life.
- Dedicated community development support is no longer needed, because the local communities are strong enough to sustain their own activities and robust structures are in place
- Agencies have a better understanding of local community needs and an on-going dialogue with the local community.
- Community facilities in both areas are being fully utilised for a range of activities
- Both communities are beginning to see real changes and improvements regarding quality of life

#### **PROGRESS AGAINST OUTCOMES**

*On track to achieve. Full evaluation to take place by April 2008.*

<b>SUMMARY OF EXPENDITURE</b>	<b>Forecast</b>	<b>Spend</b>	<b>Forecast</b>		
<b>ITEM</b>	<b>2006-07</b>	<b>06-07</b>	<b>07-08</b>	<b>08-09</b>	<b>09-10</b>
Staff Costs	30,000	25,694	48,230	49,810	31,600
Overslade feasibility study	5,000	4,000			
Other costs	5,000	4,028	10,000	10,000	5,000
<b>Total Expenditure</b>	<b>40,000</b>	<b>33,722</b>	<b>58,230</b>	<b>59,810</b>	<b>36,600</b>

**Total Forecast Expenditure: £188,362**

**Total Funding Awarded (to date): £174,500**

Rugby Borough Council Funding (£20,000 per annum) committed for three years  
Rugby CDRP Funding for years 2 and 3 (£15,000 per annum) to be confirmed.